

Date: **February 22, 2019**
From: the desk of Vickie Keys
To: All Day Care Centers and At Risk sites



Building For A Better Future Poster

A revised Building for the Future form is available. These forms are available in English and Spanish. Child care centers, including at-risk after-school care centers, and day care homes must use this form to notify parents/guardians of their participation in the CACFP. The existing poster must be removed and the new poster is to be posted immediately.

1. It is required that every center or site fill out the bottom of the Poster in its entirety prior to the posting of the poster - see example below

[Download example here of Building for a Better Future](#)

2. You must post both the English and Spanish (if even there is no one who speaks Spanish in the center)

Download Posters Below

[Building for A Better Future English and Spanish 2019](#)

TDA Handbook Revisions Section 4000, Managing the Program of the CACFP ADC, CCC and DCH Handbooks have been revised to change the meal time restrictions as follows:

- Change the amount of time that must elapse between the beginning of one meal service and another meal service, including snack, to two hours for all meal types.
- Change the earliest beginning time for supper to 4:00 pm.
- ALL other restrictions remain in effect.
- Sites and Providers are not required to change their current meal service times based on this new policy.
- However, sites and Providers wanting to make changes based on this new policy must submit the changes and must receive approval before the change can be made and meal(s) claimed.
- Additionally, a meal service cannot begin any later than 30 minutes before the ending time

Daily Meal Production Records Revisions

The following meal production records have been revised and dated February 2019
Daily Meal Production Record - Child Care (H1530) dated February 2019
Daily Meal Production Record - Infants (H1530-A) dated February 2019

These forms have been revised to add areas to document substitutions due to medical or special dietary needs and disabilities, and any other meal modifications or special instructions.

Each center or site must maintain documentation:

- If serving yogurt, maintain product label containing the nutrition facts to demonstrate the product meets the sugar restriction
- If serving ready to eat cereal , maintain documentation , such as the label containing the nutrition fact to demonstrate the ready to eat cereal meet the sugar restrictions
- For whole items, maintain documentation, such as label containing the ingredient, to demonstrate grain items meet the whole grain definition

Recommendation:

Secure a binder, photo album, or file to store the required documentation.

Make sure the documentation file is available

- to all persons with CACFP duties at the center is knowledgeable
- For review upon request by TDA or FFK.

FFK is in the process of updating the Menu H 1530 and H 1530 A to comply with update. FFK will notify when the update is completed.

If you would like online training to refresh your knowledge on

- *CN labels and / or*
- *Nutrition Facts labels,*
- *Whole grains*

Send an email to Vickie Keys – vkeys@ffktx.org with your request. You will received one hour of training.

If you have questions also call the Director.

